

Helmingham Parish Council

Minutes of the Helmingham Parish Council Meeting held on Monday 17 April 2023 at Old Hall Farm, Helmingham at 7.00pm.

Present: Parish Councillors Alan Mayhew (Chair), Julian Bowden, Ian Pepper, Suzanne Curwen-Frost, David Styles and District Councillor Matthew Hicks.

The meeting was minuted by Ian Pepper in the absence of a Parish Clerk.

1/170423: Apologies for Absence

Nick Styles

2/170423 Declarations of interest and dispensations requested

None

3/170423 Update from District Councillors

Matthew Hicks updated us regarding:-

- Closure of highways for the King's Coronation
- Special Educational Needs investment and action plans
- Ipswich re-use shop re-opening
- Usage of the Council reporting tool for potholes
- Update on the ANPR process

4/170423 Introduction of Stuart Jennings as new Parish Clerk and outstanding related activities

Stuart introduced himself and we agreed that he would pick up activities over the coming months rather than everything on day one.

We discussed the requirements for the upcoming audit and also the fact that we should have nominated candidates for the upcoming elections in May/. As we have not done this, it may cause a delay to the process. Ian Pepper took actions to get clarification on this:-

- Contact Mid Suffolk to ask for advice on nominations and timescales

- Get AGAR Forms to Team or action
- VAT Reclaim form

5/170423 Urgent Matters for the attention of the Council

- We discussed utilizing a managed web service from Suffolk Cloud. Ian Pepper to advise the Team on the possible service levels and costs
- The Parish Council was updated as to suspicious individuals seen in the Parish with binoculars, observing houses over the Easter period

Next Meeting (the AGM), has not yet been scheduled and cannot be until we get advice on the nominations and election of Parish Councillors as detailed above. As and when a date is set, it is planned to be held at the Old Coach House, Helmingham Hall to commence at 19:00, and will cover both the regular meeting and the Annual General Meeting

Meeting Ends