

Helmingham Parish Council

Minutes of the Helmingham Parish Council Meeting held on Monday 21 November 2022 at Old Hall Farm, Helmingham at 7.00pm.

Present: Parish Councillors Alan Mayhew (Chair), Julian Bowden, Ian Pepper, Suzanne Curwen-Frost, David Styles and Nick Styles. The meeting was minuted by Ian Pepper in the absence of a Parish Clerk.

1/211122: Apologies for Absence

County Cllr Matthew Hicks and District Cllr Suzie Morley

2/211122 Declarations of interest and dispensations requested

None

3/211122 Update from District Councillors

Provided via email

4/2111222 Update on recruitment of a new Parish Clerk

The meeting discussed progress towards appointing a new Clerk to the Council. No new candidates have been identified to date. Julian Bowden will follow up with Clerks and Chair's of adjacent Parishes to see if co-operation can allow us to make progress.

5/211122 Urgent Matters for the attention of the Council

- a. Julian Bowden provided a Financial updater which concluded that:-
 - a. Insurance has been renewed (1 Oct 2022 to 31 Sept 2023)
 - b. Two additional signatories would be added to the PC's finances. These would be Alan Mayhew and Ian Pepper (Julian to provide documentation to be completed)
 - c. We await updates from SALC regarding payment of fees for their services and the audit but no update has yet been forthcoming despite our chasing for one

- d. Julian Bowden will approach the Estate to see whether the PC could use the Estate Office as our postal address
- e. It was agreed to pay the Churchyard upkeep payment and increase it to £250
- b. Helmingham Hall planning application – no comments
- c. Precept setting will be completed at the December meeting
- d. Clarification was sought regarding horses on public footpaths. Alan Mayhew confirmed that this was permitted to two individuals in a limited, designated area but was not permitted between September-April
- e. The hedge at the corner turn to Otley from the Ipswich Road was discussed. Alan suggested that he would speak with the home owner to see whether it could be cut back to assist vision and avoid accidents

6/211122 To confirm dates of the next meeting

The next Parish Council Meeting will be held on Monday 12 December 2022 at 7.00pm at Old Hall Farm.

Further meetings for the remainder of this financial year are:-

- Monday 16 January at Old Hall Farm at 7pm
- AGM on Monday 17 April at 7pm at the Coach House, Helmingham hall (venue to be confirmed by Julian Bowden)