

Helmingham Parish Council

Minutes of the Helmingham Parish Council Meeting held on Monday 13 December 2021 at Old Hall Farm, Helmingham at 7.00pm.

Present: Parish Councillors Julian Bowden (Chair), Alan Mayhew, Ian Pepper and Nick Styles. The meeting was minuted by Ian Pepper in the absence of a Parish Clerk.

1/131221: Apologies for Absence

Suzanne Curwen-Frost, David Styles, County Cllr Matthew Hicks and District Cllr Suzie Morley

2/131221 Declarations of interest and dispensations requested

None

3/13122121 Recruitment of a new Parish Clerk

The meeting discussed progress towards appointing a new Clerk to the Council. No new candidates have been identified to date. Julian Bowden will follow up with Clerks and Chair's of adjacent Parishes to see if co-operation can allow us to make progress.

4/131221 Outstanding Payments

Payments made so far include:- Rod Caird (Final salary payment) and Parish Council Insurance. Julian has also started discussions with Barclays Bank to ensure we have no issues going forward.

5/131221 Updates to Contact Address

Contact addresses need to be changed. This is being actioned as follows:-

- Barclays Bank, SALC, Auditors, ICO and Payroll (Julian)
- Insurance and IT (Ian)
- Ian will also look to get support on updating the Helmingham PC website

6/131221 2022 Precept

It was agreed that the precept would be finalized at the next meeting (17 January 2022). In the meantime, Ian Pepper will reach out to SALC for support in completing process elements.

7/1231221 Urgent Matters for the attention of the Council

Alan Mayhew raised an issue whereby a recent accident caused by a lorry had damaged the siding and a signpost on the edge of the village (on the B1077). Alan agreed to register the issue via the Suffolk Highways website.

8/131221 To confirm dates of the next meeting

The next Parish Council Meeting will be held on Monday 17 January 2022 at 7.00pm at Old Hall Farm.