

Helmingham Parish Council

Minutes of the Helmingham Parish Council Meeting held on Monday November 12, 2018 at Old Hall Farm, Helmingham Hall at 7.00pm.

Present: Parish Councillors Julian Bowden, Alan Mayhew, David Styles, Nick Styles and Rod Caird (clerk).

1/121118: Apologies for Absence

Rob Parmenter and Melvyn Blowers sent their apologies and their absence was approved.

2/121118: Declarations of interest and dispensations requested

None

3/121118: Approval of the Minutes of the AGM and Annual Parish Meeting on May 14, 2018

The minutes were approved

4/121118: Reports from County and District Councillors and public comments on matters on the agenda

No member of the public was present and Cllrs Hicks and Passmore were unable to attend. Cllr Hicks' County Council report for November 2018 was circulated to Parish Councillors and will be published on the parish website.

5/121118: Progress reports on outstanding issues:

- **provision of high-speed broadband**
- **road and signage repairs by Highways**
- **road safety and speeding concerns as raised at the May meeting**

Clerk to contact Cllr Hicks about the timetable for availability of high-speed broadband connections in the village.

It was noted that Highways has replaced the 30mph sign on the right side of the road northbound at the entrance to the village. The matching sign on the left side of the road is also damaged and has been reported.

Cllr Hicks has initiated speed reports for the section of Gosbeck Road near Plum Tree Cottage following concerns raised by a resident. The outcome of this process is awaited.

It was also noted that a resident has expressed concern about the safety of roadside posts on Gosbeck Road, apparently placed by a homeowner on Highways land. Clerk will make inquiries.

6/121118: Financial report, including payments due, and appointment of internal auditors for 2018/19. A draft budget for 2019/20 will be considered.

A bank reconciliation was presented, showing a balance of £3,252.31 once all cheques had cleared the account. Payments were made to Rod Caird (Clerk pay, £164.82); HMRC (PAYE, £41.20) and Community Action Suffolk (website hosting, £60). It was noted that a potential

election cost of £845 should be included in the budget for 2019/20, bringing anticipated spending for the year to £3,984.40. It was considered necessary to increase the precept to £3,250 to cover that potential commitment; paperwork would be finalised at the next meeting.

It was agreed to appoint SALC as internal auditors for 2018/19.

7/121118: Urgent matters to be brought to the attention of the Parish Council

None

8/121118: Dates of next meetings

December 10 and March 4, 2019, at 7.00pm at Old Hall Farm.

DRAFT