

**HELMINGHAM PARISH COUNCIL**  
**Annual Parish Meeting**  
**AGM of the Parish Council**  
**The Coach House, Helmingham Hall**

7.00pm on Monday May 14, 2018

**MINUTES**  
**Annual Parish Meeting**

<b>1</b>	<p><b>Apologies for Absence</b></p> <p>None. One member of the public was present, together with County Cllr Matthew Hicks, and Parish Councillors Julian Bowden, Rob Parmenter, Alan Mayhew, David Styles and Nick Styles.</p>
<b>2</b>	<p><b>Chairman's welcome, introduction and report on 2017/18</b></p> <p>The Chairman welcomed those attending.</p> <p>As Cllr Hicks had to leave for another meeting, his report was taken first. His written report will be published on the village website <a href="http://www.helmingham.onesuffolk.net">www.helmingham.onesuffolk.net</a>.</p> <p>In answer to questions he asked that reference numbers on Highways reports should be passed on to him for further action. For example the absence of the northbound 30mph sign on the right side of the road north of Old Hall Farm was reported in March when a lorry came off the road, but nothing has been done to replace it.</p> <p>Fly-tipping is a District responsibility and instances should be reported via the Mid Suffolk website.</p> <p>Openreach is behind on the broadband contract with the County Council; information on provision of broadband can be obtained by referring specific phone numbers to Cllr Hicks.</p> <p>He will also cover 50% of the cost of the Parish Council's purchase of a new bench to replace the one destroyed in a traffic accident and will also contact Cllr Passmore about the other 50%.</p> <p>A resident raised a particular problem about speeding traffic near his property on Gosbeck Road and argued that a limit of 30 or even 40mph was needed on that section of the road for</p>

	safety. He agreed to supply photographs in support of the case.
<b>3</b>	<b>Reports from village organisations including the Primary School, followed by discussion on matters raised by members of the public</b>  The Chairman presented a report by the Head of Framsdon Primary School, which will be published on the village website.
<b>4</b>	<b>Date of Next Meeting</b>  Monday, May 12, 2019 at the Coach House, Helmingham Hall

### **AGM of the Parish Council**

<b>1/140518</b>	<b>Elections of Chair and Vice Chair for 2018/19</b>  Julian Bowden was elected Chair and Rob Parmenter Deputy Chair without contest.
<b>2/140518</b>	<b>Apologies for absence and approvals</b>  None
<b>3/140518</b>	<b>Declarations of interest and dispensations requested</b>  None
<b>4/140518</b>	<b>Approval of the Minutes of the PC meeting on March 5, 2018</b>  The Minutes were approved.
<b>5/140518</b>	<b>Reports from County and District Councillors and public comments on matters on the agenda</b>  The report by the County Councillor had been presented earlier and discussion took place thereafter.
<b>6/140518</b>	<b>Progress reports on outstanding issues including purchase of a replacement bench, provision of</b>

	<p><b>high-speed broadband, establishment of a Community Speedwatch scheme, road and signage repairs by Highways and the introduction of new Data Protection arrangements</b></p> <p>It was agreed to go ahead with purchase of the bench from Realise Futures as previously discussed.</p> <p>It was agreed to supply phone numbers to Cllr Hicks in order that he can check availability of high-speed broadband.</p> <p>It was agreed it might be difficult to obtain volunteers to crew a Speedwatch scheme but the interest of neighbouring parishes should still be pursued. A shared Speed Indicator Device with Henley and Hemingstone should also be investigated. The Clerk in Framsdon should also be approached.</p> <p>It is no longer required that each Parish Council appoint a Data Protection Officer, but the Clerk is still pursuing necessary steps to make Helmingham compliant with GDPR.</p> <p>Clerk will approach the estate management about the hedge damage caused north of Old Hall Farm during the winter when a truck came off the road.</p>
7/140518	<p><b>Financial report, including payments due, and approval of:</b></p> <ul style="list-style-type: none"> <li>• The accounts of the Parish Council for 2017/18 (and the relevant annual return paperwork)</li> <li>• The updated Standing Orders</li> <li>• The Asset Register</li> <li>• The Risk Assessment</li> <li>• The updated Financial Regulations</li> </ul> <p>The accounts for 2017/18 were approved and the Annual Return signed. The Standing Orders, Asset Register, Code of Conduct, Risk Assessment and Financial Regulations were approved and adopted.</p> <p>A bank reconciliation to May 13 was presented. £1,200, the first instalment of the precept, has been received. Payments were made to SALC (annual subscription, £134.34), HMRC (PAYE, £41.20) and Rod Caird (Clerk pay, £164.82). The balance at the bank is now £3,471.80.</p>
8/140518	<p><b>Urgent matters to be brought to the attention of the Parish Council</b></p> <p>None at this time</p>

<b>9/140518</b>	<b>Dates of meetings in 2018/19</b>  November 12, December 10 and March 4, 2019, all at 7.00pm at Old Hall Farm.

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