

Helmingham Parish Council

Temp Clerk to the Council: Miss T Davis
% Endeavour House,
8 Russell Rd, Ipswich
Suffolk, IP1 2BX
Tel: 07928 512588
teresa.davis@midsuffolk.gov.uk

2nd April 2025

I hereby give notice that the meeting of Helmingham Parish Council will be held at the Coach House, Helmingham Hall on Tuesday 8th April 2025 commencing at 7.30pm. The Press and the Public are invited to attend, Councillors are summoned to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Parish Clerk.



Public questions during a meeting: Questions can be forwarded to the Clerk prior to the meeting via email (as above) or given in person during item 3 - Public Participation. Members of the public may not take part in the Parish Council meeting itself, unless with the permission of the Chairman to do so.

AGENDA

1. Meeting administration

- a) To elect a Chair and open the meeting
- b) To consider & Approve Apologies for absence
- c) To receive Declarations of interest on agenda items

2. To Approve the draft minutes of the Parish Council Meeting held on 15th January 2025 and for the Chairman to sign as a true record

- a) Matters arising from the minutes

3. Public Participation Session (To hear reports from the County Councillor, District Councillor and Comments from the Public and invited guest speakers)

4. Planning & Governance Consultations

i. MSDC planning consultation DC/25/00673

5. To Discuss & Approve caretaking arrangements for the Parish Councils finances and administration

6. To discuss and agree with the Clerk recommendation to have the accounts internally audited by Heelis & Lodge for the financial year ending 31st March 2025.

7. To consider and approve arrangements for the APM (Annual Parish Meeting)

8. To set a date for the Annual Parish Council meeting in May

9. Any matters for the next meeting to be noted